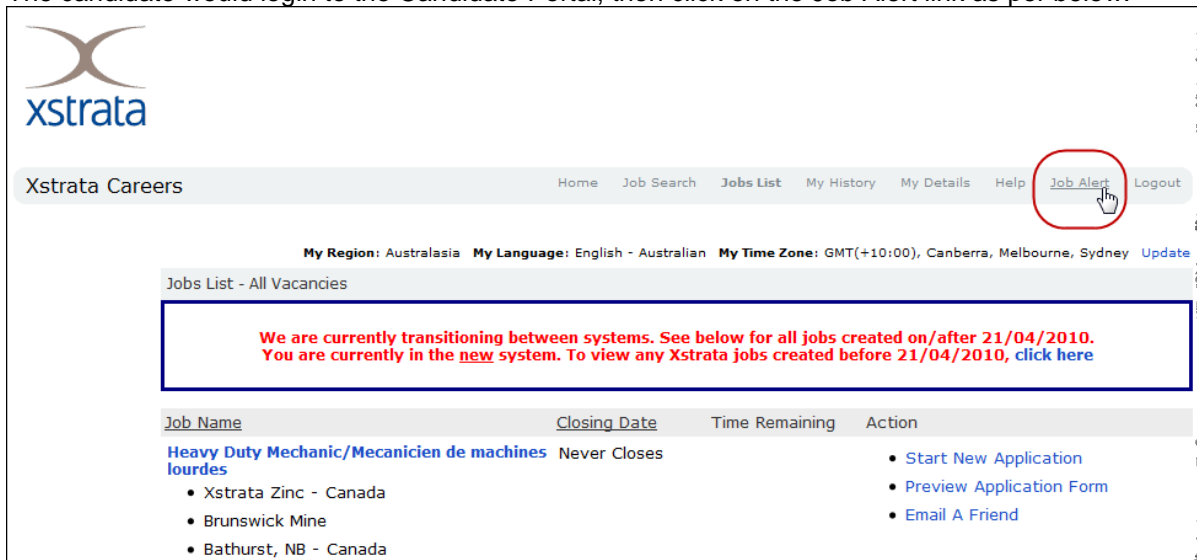


## How do I register for a Job Alert?

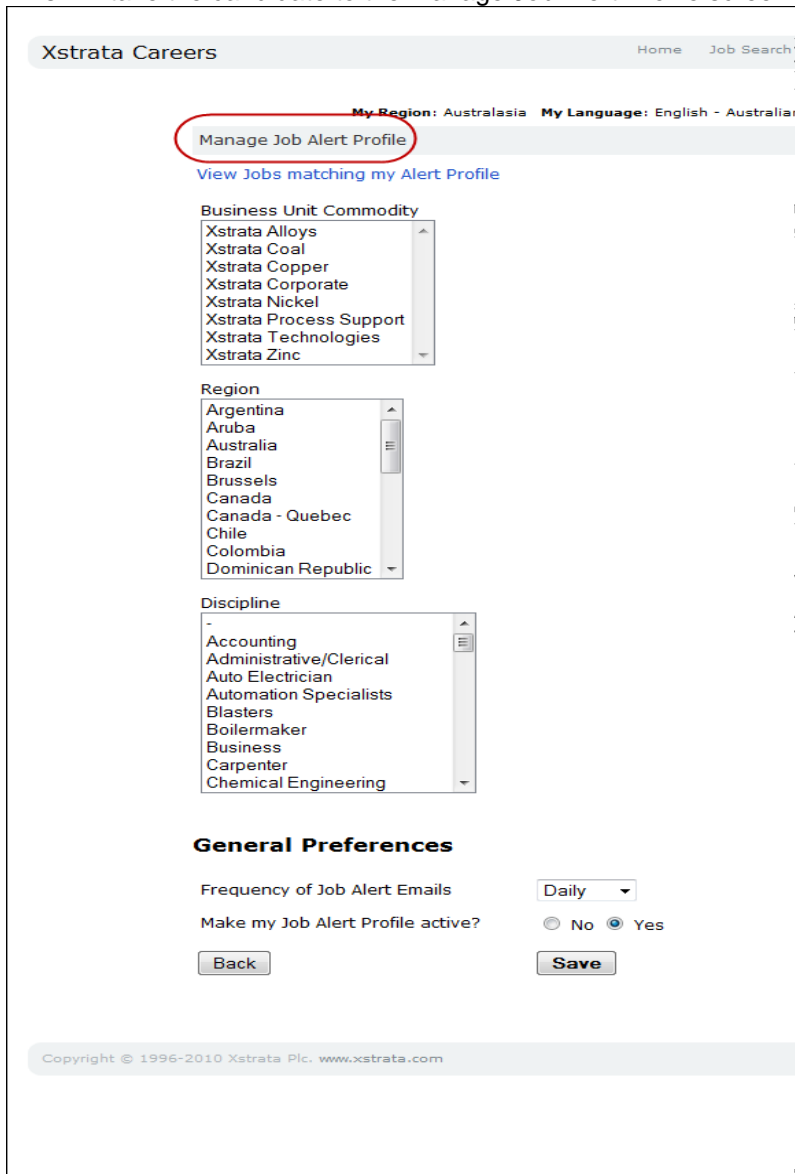
The candidate would login to the Candidate Portal, then click on the Job Alert link as per below:



The screenshot shows the Xstrata Careers website. The Xstrata logo is in the top left. The navigation bar includes links for Home, Job Search, Jobs List, My History, My Details, Help, Job Alert (circled in red), and Logout. Below the navigation bar, there are user settings: My Region: Australasia, My Language: English - Australian, My Time Zone: GMT(+10:00), Canberra, Melbourne, Sydney, and an Update link. A banner message states: "We are currently transitioning between systems. See below for all jobs created on/after 21/04/2010. You are currently in the new system. To view any Xstrata jobs created before 21/04/2010, click here". Below this is a table of job listings.

Job Name	Closing Date	Time Remaining	Action
<a href="#">Heavy Duty Mechanic/Mecanicien de machines lourdes</a>	Never Closes		<ul style="list-style-type: none"><li>Start New Application</li><li>Preview Application Form</li><li>Email A Friend</li></ul>
<ul style="list-style-type: none"><li>Xstrata Zinc - Canada</li><li>Brunswick Mine</li><li>Bathurst, NB - Canada</li></ul>			

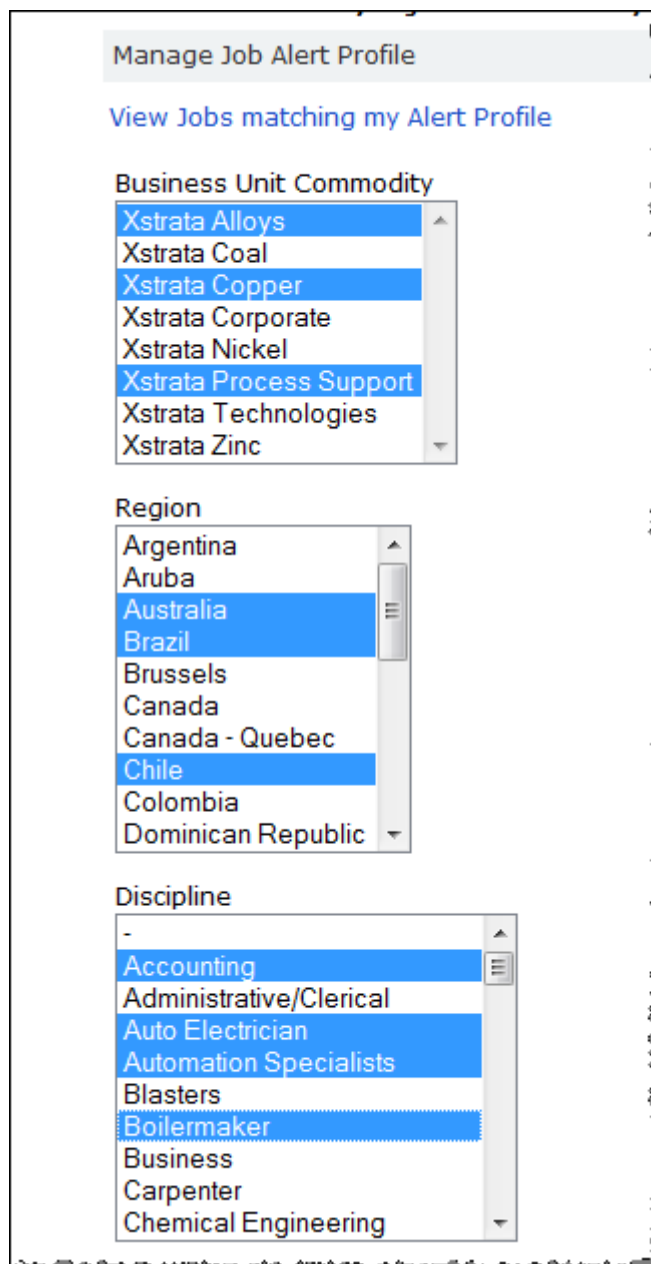
This will take the candidate to the Manage Job Alert Profile screen:



The screenshot shows the "Manage Job Alert Profile" screen on the Xstrata Careers website. The "Manage Job Alert Profile" link is circled in red. Below it is a link for "View Jobs matching my Alert Profile". There are three dropdown menus for filtering: Business Unit Commodity (listing Xstrata Alloys, Coal, Copper, Corporate, Nickel, Process Support, Technologies, Zinc), Region (listing Argentina, Aruba, Australia, Brazil, Brussels, Canada, Canada - Quebec, Chile, Colombia, Dominican Republic), and Discipline (listing Accounting, Administrative/Clerical, Auto Electrician, Automation Specialists, Blasters, Boilermaker, Business, Carpenter, Chemical Engineering). Under "General Preferences", there is a "Frequency of Job Alert Emails" dropdown set to "Daily", and a "Make my Job Alert Profile active?" section with radio buttons for "No" and "Yes" (selected). "Back" and "Save" buttons are at the bottom. A footer contains the copyright notice: "Copyright © 1996-2010 Xstrata Plc. www.xstrata.com".

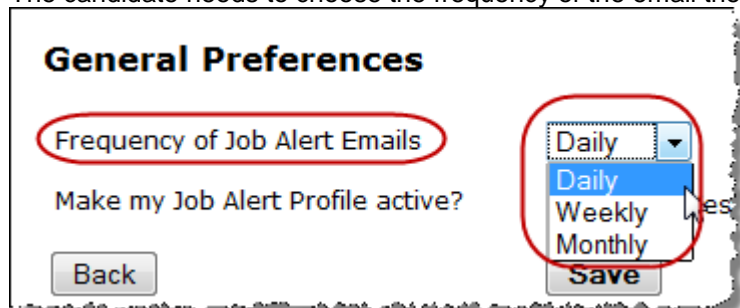
On this screen the candidate would choose from the available Job Attributes, in this example these are Business Unit Commodity, Region and Discipline.

Candidates are able to click on which Job Attributes they would like to be alerted to, and can select more than one Job Attribute in each list, by holding down the CTRL button on the keyboard and pressing their left mouse button, their choices will be highlighted:



Once the candidate has completed their selection, they can specify the details of the Job Alert email they will receive in the General Preferences section.

The candidate needs to choose the frequency of the email they receive:



**General Preferences**

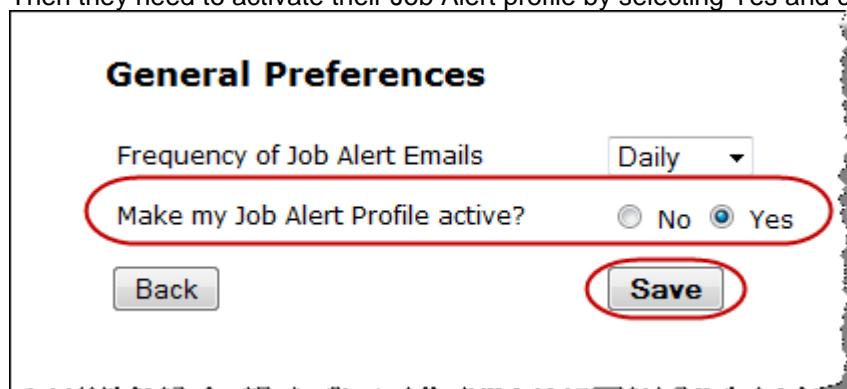
Frequency of Job Alert Emails: Daily

Make my Job Alert Profile active?

Back

Save

Then they need to activate their Job Alert profile by selecting Yes and clicking Save:



**General Preferences**

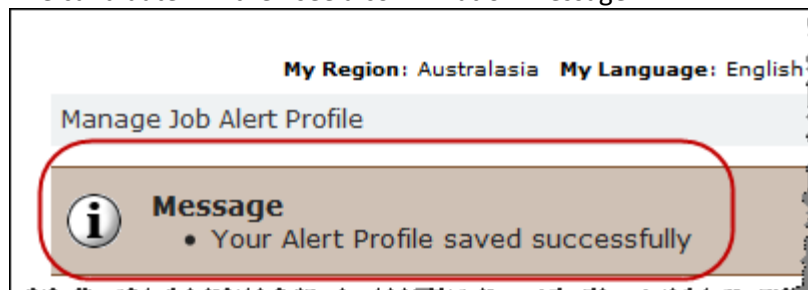
Frequency of Job Alert Emails: Daily

Make my Job Alert Profile active?  No  Yes

Back

Save

The candidate will then see a confirmation message:



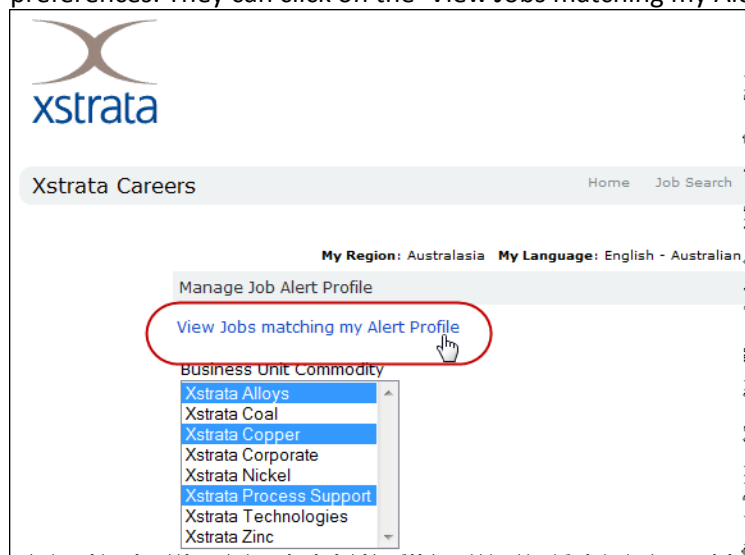
**My Region:** Australasia **My Language:** English

Manage Job Alert Profile

**Message**

- Your Alert Profile saved successfully

Once a candidate has set up their Job Alert Profile, they are able to see a list of Jobs that match their preferences. They can click on the 'View Jobs matching my Alert Profile' link:



Xstrata Careers Home Job Search

**My Region:** Australasia **My Language:** English - Australian

Manage Job Alert Profile

[View Jobs matching my Alert Profile](#)

Business Unit	Commodity
Xstrata Alloys	
Xstrata Coal	
Xstrata Copper	
Xstrata Corporate	
Xstrata Nickel	
Xstrata Process Support	
Xstrata Technologies	
Xstrata Zinc	

This will show the candidate a list of jobs matching their profile:

Job Name	Closing Date	Time Remaining	Action
<b>Heavy Duty Mechanic/Mecanicien de machines lourdes</b> <ul style="list-style-type: none"> <li>• Xstrata Zinc - Canada</li> <li>• Brunswick Mine</li> <li>• Bathurst, NB - Canada</li> </ul>	Never Closes		<ul style="list-style-type: none"> <li>• <a href="#">Start New Application</a></li> <li>• <a href="#">Preview Application Form</a></li> <li>• <a href="#">Email A Friend</a></li> </ul>
<b>General Career Expressions - South Africa (Alloys)</b> <ul style="list-style-type: none"> <li>• Xstrata Alloys</li> <li>• South Africa</li> <li>• Competitive Salary, Medical Aid Fund Membership and Provident Fund contributions are paid by the Company.</li> </ul> <a href="#">Xstrata Business Principles</a>	Never Closes		<ul style="list-style-type: none"> <li>• <a href="#">Start New Application</a></li> <li>• <a href="#">Preview Application Form</a></li> <li>• <a href="#">Email A Friend</a></li> </ul>
<b>General Career Expression - Brunswick Mine</b> <ul style="list-style-type: none"> <li>• Xstrata Zinc - Brunswick Mine</li> <li>• Bathurst, New Brunswick</li> <li>• Canada</li> </ul>	Never Closes		<ul style="list-style-type: none"> <li>• <a href="#">Start New Application</a></li> <li>• <a href="#">Preview Application Form</a></li> <li>• <a href="#">Email A Friend</a></li> </ul>
<b>Application générale - Mine Brunswick</b> <ul style="list-style-type: none"> <li>• Xstrata Zinc - Mine Brunswick</li> <li>• Bathurst, New Brunswick, Canada</li> </ul>	Never Closes		<ul style="list-style-type: none"> <li>• <a href="#">Start New Application</a></li> <li>• <a href="#">Preview Application Form</a></li> <li>• <a href="#">Email A Friend</a></li> </ul>

Candidates can edit their Job Alert Profile at any time by logging on, clicking on the Job Alert link and changing their preferences as per the steps above.